This Privacy Policy describes how and when we collect, use, and share information when you make a purchase from us, contact us, or join our mailing list.

1. Personal information
To fulfil your purchase, you must provide us with certain information, such as your name, contact telephone number or email and the details of the product that you have painted, at time of purchase. You may also choose to provide us with additional personal information if you contact us directly, for example additional telephone numbers or email addresses along with any information in a personal email signature, or if you sign up to our mailing list.

2. Why we need your information and how we use it
We rely on a number of legal bases to collect and use your information including:
- As needed to provide our services, such as when we use your information to fulfil your order or to provide customer support;
- When you have provided your affirmative consent, which you may revoke at any time, such as by signing up for our mailing list;
- If necessary to comply with a legal obligation or court order or in connection with a legal claim, such as retaining information about your purchases if required by tax law.

3. Information Sharing and Disclosure
Information about our customers is important to our business. Unless legally required to, we never share your information with any third party. We may be required to share your information for example to respond to legal process or to government requests.

4. Data Retention
We retain your personal information only for as long as necessary to provide you with our services and as described in this privacy policy. This includes retaining your contact details until you have collected items painted with us, and storing your email address for as long as you remain signed up to our mailing list.
5. Your Rights

If you reside in certain territories, including the EU, you have a number of rights in relation to your personal information. While some of these rights apply generally, certain rights apply only in certain limited cases. We describe these rights below:

- You may have the right to access and receive a copy of the personal information we hold about you by contacting us using the contact information below.
- You may also have rights to change, restrict our use of, or delete your personal information at any time.
- You can object to receiving marketing messages from us after providing your express consent to receive them. In such cases, we will delete your personal information.
- If you reside in the EU and wish to raise a concern about our use of your information (and without prejudice to any other rights you may have), you have the right to do so with your local data protection authority.

How to Contact Us

For purposes of EU data protection law, “Top of the Pots” is the data controller of your personal information. If you have any questions or concerns, you may contact us at hello@topofthepots.co.uk Alternately, you may write to us at: Top of the Pots, Moss End Garden Village, Warfield, Berkshire, RG42 6EJ.